

**MANNANIYA COLLEGE OF ARTS & SCIENCE,
PANGODE, THIRUVANTHAPURAM.
ACADEMIC AND ADMINISTRATIVE AUDIT REPORT**

**MANNANIYA COLLEGE OF ARTS & SCIENCE, PANGODE,
THIRUVANTHAPURAM**

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Provide Information for last five years from 2014-15 to 2018-19

1. Name of the Department : **Department of Commerce**
2. Year of Establishment : **3/7/1995**
3. Examination System: Annual/Semester/CBCSS/grading System/Any other System
: **Semester**
4. Participation of the department in the curriculum development for Courses offered by the University

| Academic Year | Class | Course | Name of Faculty |
|---------------|-----------|-------------------|-----------------|
| 2018-19 | Bcom, BBA | Syllabus revision | Dr R Suma |
| 2016-17 | Bcom-TTM | Syllabus revision | Dr Shijina A S |
| 2016-17 | Bcom-TTM | Syllabus revision | Mr Hashim M |

5. Publication for the last 5 years

| Name of Faculty | Academic Year | | | | |
|-----------------|---------------|---------|---------|---------|---------|
| | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
| Dr R Suma | Nil | 3 | Nil | Nil | Nil |
| Dr Ezreth | 5 | Nil | Nil | Nil | Nil |
| Dr Shijina A S | 1 | 2 | 1 | 1 | 1 |
| Mrs Jasmin J | Nil | 2 | 1 | Nil | Nil |

6. Details of teachers invited as resource persons for refresher courses/Orientation courses/seminars/ workshops/conferences at National and International levels

| Year | Name of the Teacher | Invited as | Name of events |
|---------|-----------------------|-----------------|--------------------------------------------------------------|
| 2018-19 | Dr R Suma | Chair | International Conference –Mannaniya College |
| 2018-19 | Mr Hashim M | Chair | National Seminar- Govt College Attingal |
| 2018-19 | Dr Dilshad Bin Ashraf | Resource person | SIEMAT –Capacity building workshop- Govt College Nedumangadu |
| 2017-18 | Dr Dilshad Bin Ashraf | Resource person | SCOLE –Kerla resource person And SSP |

7. Details of teachers participated in Refresher courses/Orientation

| Name of faculty | Year | Refresher courses/Orientation | Organized By | Sponsored by | Date | Duration in days |
|-----------------|-------|-------------------------------|--------------|--------------|-------------|------------------|
| Dr. Shijina | 2018- | Orientation | HRDC, | UGC | 20.06.2018- | 22 |

| | | | | | | |
|--------------------|---------|-------------------|-------------------------------|-----|-----------------------|----|
| A.S | 16 | | Kariavttom Campus, TVPM | | 23.04.016 | |
| Dr Ezreth P | 2015-16 | Short term course | HRDC, Kariavttom Campus, TVPM | UGC | 18.04.16 to 23.04.016 | 7 |
| Dilshad Bin Ashraf | 2015-16 | Orientation | HRDC, Kariavttom Campus, TVPM | UGC | 15.06.16-12.07.16 | 21 |

8. Awards /Prizes/Recognitions received by teachers at university, state, national and international levels

| Sl.No | Name of Faculty | Year | Name of Award |
|-------|-----------------|---------|-------------------------------------------------|
| 1 | Mr Asseem J | 2017-18 | NSS –Appreciation award of University of Kerala |

9. Awards /Prizes/Recognitions received by teachers at university, state, national and international levels:

Co-Curricular Activities

| Student Name | Year | Event or College | Description | Achievements |
|--------------|---------|--------------------|-------------|--------------------|
| Muzammil S V | 2017-18 | Best NSS Volunteer | State level | Best NSS Volunteer |

10. Details of Seminars Organized:

| Name of Conference/Seminar/ FDP | Funding Agency | No. of Participants | University/State /National/International | Date |
|-----------------------------------------|----------------|---------------------|------------------------------------------|------------|
| Invited Talk on "Financial Derivatives" | | 90 | Regional | 15/10/2018 |
| Invited Talk on "Financial Derivatives" | | 84 | Regional | //2018 |
| Invited talk on "research methodology" | | 125 | | |

| | | | | |
|--------------------------------------------------------------------------------------|--|-----|----------|-----------------------------------------------------|
| Invited Talk on "Wildlife Tourism and Poster Exhibition" | | 132 | Regional | 4/2/19 |
| | | | Regional | 5/2/2019 |
| Commerce association inauguration and invited talk on "Financial Market" | | 135 | Regional | 16 11. 2017 |
| Two day National seminar on "GST -Indirect Tax Reforms in India" | | 234 | National | 16 th and 17 th March 2018 |
| Invited talk on "Research Methodology" | | 90 | Regional | 15/03/2017 |

11. Number of Faculties who were awarded M.Phil/P.hd: **3 (including guest)**

12. Curricular Aspects:

- Does the Department offer programmes with sufficient number of elective options: **Yes**
- While framing curriculum, is feedback taken from stakeholders,
viz.students/alumni/Parents/employers considered : **Yes**
- Number of teachers preparing and following academic teaching plan: **11**
- Do you offer Remedial courses? : **Yes**
Details of remedial conducted

| Class | 2018-19 | | | 2017-18 | | | 2016-17 | | | 2015-16 | | | 2014-15 | | |
|-----------|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|
| | I | II | III | I | II | III | I | II | III | I | II | III | I | II | III |
| Bcom | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Bcom- TTM | 3 | 3 | Nil | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |

5. What is the method of conducting Internal Evaluation

Internal examination conducted in a Centralized system before the End Semester Examination of each semester as per University academic calendar. Timetable published in the notice board before the examination and the students are provided with front sheet and attendance sheet at the examination hall. Continuous internal assessment are maintained by the faculty, obtain students signature and sent to the University. Teacher and Parents monitor the performance of the students and discuss it with students during Class PTA meeting.

13. Teacher Performance:

- Whether the performance of the teacher assessed by the students? If yes, are the feedback reports analyzed and suggestions communicated to teachers? : **Yes**

| Year | UG/PG | Appeared | Passed | Pass % |
|---------|-------|----------|--------|--------|
| 2018-19 | B Com | 51 | 36 | 71 |
| | TTM | 44 | 19 | 43 |
| | M Com | 20 | 17 | 85 |
| 2017-18 | B Com | 37 | 27 | 73 |
| | TTM | 39 | 24 | 62 |
| | M Com | 19 | 17 | 89 |
| 2016-17 | B Com | 39 | 22 | 56 |
| | TTM | 37 | 22 | 59 |
| | M Com | 18 | 15 | 83 |
| 2015-16 | B Com | 37 | 22 | 59 |
| | TTM | 37 | 18 | 49 |
| | M Com | 15 | 15 | 100 |
| 2014-15 | B Com | 35 | 30 | 86 |
| | TTM | 35 | 28 | 80 |
| | M Com | 13 | 13 | 100 |

17. Student Progression/Placement Record: No/% of students proceeded for higher studies,
Number/percentage of students placed:

| Year | No. of Proceeded students for higher studies | No. of students placed |
|---------|----------------------------------------------|------------------------|
| 2018-19 | 12 | 5 |
| 2017-18 | 21 | 14 |
| 2016-17 | 21 | 8 |
| 2015-16 | 34 | 10 |
| 2014-15 | 36 | 9 |

18. Are provide classrooms with ICT facility? Yes

19. Number of Students cleared Civil services, NET, SET, GATE and other competitive examinations:

| Year | NET | SET | GATE | PhD | Other Exams | Total |
|---------|-----|-----|------|-----|-------------|-------|
| 2018-19 | 5 | Nil | | | 1 | 6 |
| 2017-18 | 1 | 2 | | 1 | 9 | 13 |
| 2016-17 | 1 | Nil | | | 9 | 10 |
| 2015-16 | 3 | 5 | | | 6 | 14 |
| 2014-15 | 1 | Nil | | | 6 | 7 |

20. Diversity of Faculty

| Teaching Faculty | Percentage |
|--------------------------|------------|
| From the same University | 75 |
| From Other University | 25 |
| With in the State | 87.5 |
| From other State | 12.5 |
| From outside the country | Nil |

Declaration by the Head, Department of Commerce

I am aware that the above information provided by the department will be validated by the AAA Committee during the visit.

Head of the Department : Dr R Suma, Associate Professor & Head, Department of Commerce

Date : 25.03.2019

Remarks: Successfully completed the academic and administrative audit (AAA) of the Dept. of Commerce. It is suggested to incorporate the details of MOU, Field visit, AG & PG project reports and add on course

Auditor 1: Dr. Mercy Raj. C, Associate Professor & Head, Department of Chemistry. *Messy*

Hashim
Auditor 2 : Shri. Abdul Hashim, Assistant Professor & Head, Department of Islamic History



P
Principal
Mannanaya College of Arts & Science
Pangode, Trivandrum (Dt.)

**MANNANIYA COLLEGE OF ARTS & SCIENCE, PANGODE,
THIRUVANTHAPURAM**

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Provide Information for last five years from 2014-15 to 2018-19

1. Name of the Department : Department of Chemistry
2. Year of Establishment : 03.07.1995
3. Examination System: Annual/Semester/CBCSS/grading System/Any other System
: Semester System
4. Participation of the department in the curriculum development/ for Courses offered by the University:

| Academic Year | Class | Course | Name of Faculty |
|---------------|----------------------------------------|--------|---------------------------------------------|
| 2018-19 | B.Sc PolymerChemistry(CBCSS) | 2017 | Dr. Mercy Raj.C(Member of Board of Studies) |
| 2017-18 | B.Sc PolymerChemistry | 2017 | Dr. Mercy Raj.C |
| 2016-17 | B.Sc PolymerChemistry | 2017 | Dr. Mercy Raj.C |
| 2015-16 | B.Sc PolymerChemistry | 2013 | Dr. Mercy Raj.C |
| 2014-15 | B.Sc PolymerChemistry & B.Sc Chemistry | 2013 | Dr. Mercy Raj.C |

5. Publication for the last 5 years

| Name of Faculty | Academic Year | | | | |
|---------------------|---------------|---------|---------|---------|---------|
| | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
| Dr. Shiji Fazil | 1 | 0 | 0 | 1 | 1 |
| Dr. Mujeeb Rahman.P | 1 | 2 | 1 | 0 | 0 |

6. Details of teachers participated in Seminars/Workshop/Conferences at National and International levels(Participant, Presented paper ,Chaired the session)(Last 5 years)

| Name of the Teacher | Academic Year | | | | | Name of events |
|---------------------|---------------|---------|---------|---------|---------|---------------------|
| | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 | |
| Dr. Mercy | 1 | 1 | 0 | 0 | 0 | National Conference |

| | | | | | | |
|---------------------|----|-------------------------------------------|---|---|---|--------------------------------------|
| | 19 | | | | | |
| Dr. Mercy Raj.C | 1 | 1 | 0 | 0 | 0 | National Conference |
| Dr. Shiji Fazil | 2 | 3 | 0 | 0 | 5 | National & International Conferences |
| Dr. Mujeeb Rahman.P | | Relieved from the college from 26.11.2017 | 3 | 2 | 0 | National & International Conferences |

7. Details of teachers participated in Refresher courses/Orientation

| Name of faculty | Year | Orientation/Refresher | Date | Organized BY |
|-----------------|---------|-----------------------|--------------------------|----------------------------|
| Dr. Shiji Fazil | 2017-18 | Orientation | 04.09.2018 to 01.10.2018 | HRDC, University of Kerala |

8. Awards /Prizes/Recognitions received by teachers at university, state, national and international levels : Nil

9. Awards /Prizes/Recognitions received by students at university, state, national and international levels:

Co-Curricular Activities

| Student Name | Year | Event or College | Description | Achievements |
|------------------|---------|----------------------------|----------------------------|---------------------------|
| Anjitha Unnithan | 2018-19 | At University College, TVM | State Fencing Championship | State level Participation |

10. Details of Seminars Organized

| Year | Name of Conference/Seminar/FDP | Funding Agency | No. of Participants | University/State /National/International |
|---------|-------------------------------------------------------------------------------|----------------|---------------------|---------------------------------------------------------------------------------------------------------|
| 2018-19 | National Science Day Celebration Topic: Science behind Crime investigation | Management | 75 | 08/03/2019 Dr. Francis Chacko, Head, Dept. Of Chemistry St. Gregorios College, Kottarakara. |
| | Dr. M.O Anilkumar Memorial Interschool Quiz Competition | Management | 150 | 13/02/2019 Dr. M.R. Sudarsan Kumar, Former Head, M G College, Thiruvanthapuram. |
| | World Wet land Day celebrations Topic: Role of wetlands | KSCST E,TVM | 100 | 5 th and 6 th february 2019. Dr. Shaji. E Assistant Professor, |

| | | | | |
|---------|-------------------------------------------------------------------------|------------|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | in water conservation and water sustainability of kerala. | | | Dept. Of Geology University of Kerala. |
| | Invited lecture on "Fascinating World of Nano" | Management | 78 | 17/01/2019 Dr . S. S. Syam Chand Assistant professor University College Thiruvanthapuram. |
| | Invited lecture Science for sustainable development | Management | 80 | 14 th & 15 th January 2019 1.Ms. Ameena Badrudeen San Diego University, California. 2. Mr. Sajeer Fazil Alumni , Southern University of California. |
| 2017-18 | Recent Trends in Green Chemistry and Nano Chemistry | Management | 58 | 19/02/2018 Dr. AZIF.A Assistant professor University College Thiruvanthapuram |
| | Functionalized Graphene Nano Conjugates on Sensing and PDT Applications | Management | 71 | 14/11/2017 Dr. Joshy Joseph, Scientist and Ramanaujan Fellow CSIR-NIIST Thiruvanthapuram |
| 2014-15 | Introduction to Computational Methods in Chemistry | Management | 46 | 27/03/2015 Dr. Abraham George, Hoemer Head, Dept. of Chemistry Marlvanios College, Thiruvanthapuram |
| | It enabled Learning and Teaching in Chemistry | Management | 42 | 15/03/2014 Dr. M.R. Sudarsan Kumar, Principal M G College, Thiruvanthapuram |

11. Number of Faculties who were awarded M.Phil/P.hd:

One –Shri. Mujeeb Rahman.P (2016-17)

12. Curricular Aspects:

- Does the Department offer programmes with sufficient number of elective options:
Yes

2. While framing curriculum, is feedback taken from stakeholders, viz. students/alumni/Parents/employers considered:
:Yes
3. Number of teachers preparing and following academic teaching plan:
:Yes
4. Do you offer Remedial courses?
:Yes

Details of remedial classes conducted

| Class | 2018-19 | | | 2017-18 | | | 2016-17 | | | 2015-16 | | | 2014-15 | | |
|----------------|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|
| | I | II | III | I | II | III | I | II | III | I | II | III | I | II | III |
| B.Sc Chemistry | 3 | 3 | 6 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |

5. What is the method of conducting Internal Evaluation:

Many advanced techniques are employed in this institution for the effectiveness of the Continuous Internal Evaluation system. University of Kerala has introduced **Choice Based Credit and Semester System (CBCSS)** in all affiliated colleges. **Continuous Internal Evaluation (CIE)** is based on a framework instituted by the University of Kerala. The structure of CIE is as given below:

The total marks for internal evaluation is 20 out of 100 for a course. The balance 80 marks are for the University Examination. Out of the 20 marks maximum of 5 marks is awarded for attendance, 5 marks for assignment/ seminar and 10 marks for test paper. The CIE is conducted by the course instructor. The model question papers for the internal examinations are set in the University examination pattern. Internal tests help the students to get practice and equip them to attend the University examination with confidence. The internal evaluation is based on formative evaluation.

13. Teacher Performance:

1. Whether the performance of the teacher assessed by the students? If yes, are the feedback reports analyzed and suggestions communicated to teachers?
Yes- Feedback is analyzed and communicated to concerned teachers for further improvement.
2. Do teachers submit self appraisal reports?
Yes

14. Number of teaching post sanctioned, filled and Vacant (Last 5 years)

| Year | Number of permanent Teachers | Sanctioned | Filled | Vacant |
|---------|------------------------------|------------|---------------------------------------------|--------------------|
| 2018-19 | 3 | 3 | 2 | 1 |
| 2017-18 | 3 | 3 | 2(Dr. Mujeeb Rahman relieved on 26.11.2017) | 1(from 26.11.2017) |
| 2016-17 | 3 | 3 | 3 | 0 |
| 2015-16 | 3 | 3 | 3 | 0 |
| 2014-15 | 3 | 3 | 3 | 0 |

15. Faculty Profile with name, Qualification, Designation, Experience, Nature of appointment (Confirmed/Probation/Temporary) (Last 5 years)

| Name | Designation | Qualifications | Teaching/Research Experience |
|-------------------|------------------------------|--------------------|------------------------------------|
| Dr. Mercy Raj. C | Associate Professor and Head | M.Sc, Ph.D | 19 years |
| Dr. Shiji Fazil | Assistant Professor | M.Sc, M.Phil, P.hD | 4 years |
| Dr. Mujeeb Rahman | Assistant Professor | M.Sc, P.hD | 9 years (Relieved from 26.11.2017) |

16. Year wise result of Students

| Year | UG/PG | Appeared | Passed | Pass % |
|---------|-------|----------|--------|--------|
| 2018-19 | UG | 27 | 11 | 40.74 |
| 2017-18 | UG | 24 | 10 | 45.83 |
| 2016-17 | UG | 20 | 06 | 30.00 |
| 2015-16 | UG | 12 | 03 | 25.00 |
| 2014-15 | UG | 18 | 12 | 66.67 |

17. Student Progression/Placement Record: Number of students proceeded for higher studies, Number of students placed:

| Year | Number of students Proceeded for higher studies | Number of students placed |
|---------|-------------------------------------------------|---------------------------|
| 2018-19 | 6 | 3 |
| 2017-18 | 3 | 1 |
| 2016-17 | 0 | 0 |
| 2015-16 | 4 | 8 |
| 2014-15 | 4 | 2 |

18. Are provide classrooms with ICT facility?
:Yes

19. Number of Students cleared Civil services, NET, SET, GATE and other competitive examinations:

| Year | NET/SET/GATE | Other Exams | Total |
|---------|--------------|-------------|-------|
| 2018-19 | 1(NET) | 0 | |
| 2017-18 | | 2 | 2 |
| 2016-17 | | 4 | 4 |
| 2015-16 | 1(GATE) | 2(Ph.D) | 3 |
| 2014-15 | | 3 | 3 |

20. Diversity of Faculty

| Teaching Faculty | Percentage |
|--------------------------|------------|
| From the same University | 100 |
| From Other University | 0 |
| With in the State | 100 |
| From other State | 0 |
| From outside the country | 0 |

Declaration by the Head, Department of Chemistry

I am aware that the above information provided by the department will be validated by the AAA Committee during the visit.

Head of the Department :Dr. Mercy Raj.C, Associate Professor & Head, Department of Chemistry

Mercy Raj.C

Date:26.03.2019

Remarks: Successfully completed the internal audit of the Dept. of Chemistry. Try to include the details of field visit, project reports and class PTA reports.

Auditor 1: Dr. Suma. R, Associate Professor & Head, Department of Commerce

[Signature]

[Signature]

Auditor2: Shri. Abdul Hashim, Assistant Professor & Head, Department of Islamic History



[Signature]

Principal
Mannanjiya College of Arts & Science
Pangode, Trivandrum (Dt.)

**MANNANIYA COLLEGE OF ARTS & SCIENCE, PANGODE,
THIRUVANTHAPURAM**

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Provide Information for last five years from 2014-15 to 2018-19

1. Name of the Department : Department of Islamic History
2. Year of Establishment : 03.07.1995
3. Examination System: Annual/Semester/CBCSS/grading System/Any other System
: Semester System
4. Participation of the department in the curriculum development/ for Courses offered by the University

| Academic Year | Class | Course | Name of Faculty |
|---------------|--------------------|--------|-----------------------------------|
| 2018-19 | BA Islamic History | | Nil |
| 2017-18 | | | Nil |
| 2016-17 | | | Nil |
| 2015-16 | BA Islamic History | 2013 | Dr.P.Nazeer Shri. Abdul Hashim |
| 2014-15 | BA Islamic History | 2013 | Dr.P.Nazeer Shri. Abdul Hashim |

5. Publication for the last 5 years

| Name of Faculty | Academic Year | | | | |
|--------------------|---------------|---------|---------|---------|---------|
| | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
| Shri. Abdul Hashim | nil | | | | |
| Dr.P.Nazeer | | | 1 | 1 | 1 |

6. Details of teachers participated in Seminars/Workshop/Conferences at National and International levels(Participant, Presented paper ,Chaired the session)(Last 5 years)

| Name of the Teacher | Academic Year | | | | | Name of events |
|---------------------|---------------|---------|---------|---------|---------|----------------------------------|
| | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 | |
| Shri. Abdul Hashim | | 1 | 1 | 2 | - | National and International Level |
| Dr.P.Nazeer | | 1 | 2 | 4 | - | National and International Level |

| | | | | | | |
|------------|---|---|---|---|---|----------------------------------------------|
| Smt. Reena | 1 | - | - | - | - | Level National and International Level |
|------------|---|---|---|---|---|----------------------------------------------|

7. Details of teachers participated in Refresher courses/Orientation

| Name of faculty | Year | Orientation/Refresher /Short term courses | Date | Organized BY |
|--------------------|---------|-------------------------------------------|--------------------------------------|----------------------------------|
| Shri. Abdul Hashim | 2018-19 | Nil | | |
| Dr.P.Nazeer | 2017-18 | Refresher & Short term | 3.11.18-20.12.18 & 18.07.18-25.07.18 | HRDC, University of Kerala, TVM. |

8. Awards /Prizes/Recognitions received by teachers at university, state, national and international levels : Nil

9. Awards /Prizes/Recognitions received by students at university, state, national and international levels:

Co-Curricular Activities

| Student Name | Year | Event or College | Description | Achievements |
|---------------|---------|------------------|-----------------------|-----------------------------------------|
| Shri. Sudheer | 2018-19 | State level | Literary Competitions | First Prize for the Short story writing |

10. Details of Seminars Organized

| Year | Name of Conference/Seminar/FDP | Funding Agency | No. of Participants | University/State /National/International |
|---------|------------------------------------------------------|----------------|---------------------|------------------------------------------------------------------------------------------------------------------------------|
| 2018-19 | West Asia Today | Management | 110 | 24 th January 2019 Dr. T. Jamal Muhammed, Former Principal, Mannaniya College, Thiruvanthapuram |
| | "who is the real enemy"? A Quranic interpretation | Management | 100 | 17 th November 2018 Dr. Amanullah Assistant Professor Dept. of Islamic History Brunnen College, |

| | | | | |
|---------|-------------------------------------------------|------------|-----|----------------------------------------------------------------------------------------------------------------------------------------|
| | | | | Thalesserry. |
| 2017-18 | "Secularism in a Theo-Democratic society" | Management | 96 | 09 th March 2018 Prof. V. karthikeyan, Director, Kerala Bhasha Institute, |
| 2016-17 | "The present challenges faced by world Muslim" | Management | 110 | 30 th November 2016 Sri. Muhammed Ali Jinna Dept. of Islamic History, University College Thiruvanthapuram |
| 2015-16 | "Human rights in Islam" | Management | 87 | 10 th December 2015 Moulavi Shameem Amani |
| 2014-15 | "Influence of Arabic language in WORLD HISTORY" | Management | 96 | 18 th December 2014 Mr. Shameem Amani |
| | "Pravachakan charithrathile athulyanaayakan" | Management | 85 | 01 th January 2015 |

11. Number of Faculties who were awarded M.Phil/P.hd:
Nil

12. Curricular Aspects:

- Does the Department offer programmes with sufficient number of elective options:
Yes
- While framing curriculum, is feedback taken from stakeholders, viz. students/alumni/Parents/employers considered:
Yes
- Number of teachers preparing and following academic teaching plan:
Yes
- Do you offer Remedial courses?
- Yes
Details of remedial classes conducted

| Class | 2018-19 | | | 2017-18 | | | 2016-17 | | | 2015-16 | | | 2014-15 | | |
|--------------------|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|---------|----|-----|
| | I | II | III | I | II | III | I | II | III | I | II | III | I | II | III |
| BA Islamic History | 2 | 2 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 2 | 2 |

- What is the method of conducting Internal Evaluation:

Many advanced techniques are employed in this institution for the effectiveness of the Continuous Internal Evaluation system. University of Kerala has introduced **Choice Based Credit and Semester System (CBCSS)** in all affiliated colleges. **Continuous Internal Evaluation (CIE)** is based on a framework instituted by the University of Kerala. The structure of CIE is as given below:

The total marks for internal evaluation is 20 out of 100 for a course. The balance 80 marks are for the University Examination. Out of the 20 marks maximum of 5 marks is awarded for attendance, 5 marks for assignment/ seminar and 10 marks for test paper. The CIE is conducted by the course instructor. The model question papers for the internal examinations are set in the University examination pattern. Internal tests help the students to get practice and equip them to attend the University examination with confidence. The internal evaluation is based on formative evaluation.

13. Teacher Performance:

- Whether the performance of the teacher assessed by the students? If yes, are the feedback reports analyzed and suggestions communicated to teachers?
Yes- Feedback is analyzed and communicated to concerned teachers for further improvement.
- Do teachers submit self appraisal reports?
Yes
- Number of teaching post sanctioned, filled and Vacant (Last 5 years)

| Year | Number of permanent Teachers | Sanctioned | Filled | Vacant |
|---------|------------------------------|------------|--------|--------|
| 2018-19 | 2 | 2 | 2 | Nil |
| 2017-18 | 2 | 2 | 2 | Nil |
| 2016-17 | 2 | 2 | 2 | Nil |
| 2015-16 | 2 | 2 | 2 | Nil |
| 2014-15 | 2 | 2 | 2 | Nil |

15. Faculty Profile with name, Qualification, Designation, Experience, Nature of appointment (Confirmed/Probation/Temporary) (Last 5 years)

| Name | Designation | Qualifications | Teaching/Research Experience |
|--------------------|-----------------------------------|----------------|------------------------------|
| Shri. Abdul Hashim | Assistant Professor and head | MA | 19 years |
| Dr. P.Nazeer | Assistant Professor | MA, PhD | 19 years |
| Smt. Reena | Assistant Professor (On contract) | MA | 1 year |

16. Year wise result of Students

| Year | UG/PG | Appeared | Passed | Pass % |
|---------|-------|----------|--------|--------|
| 2018-19 | UG | 31 | 12 | 38.71 |
| 2017-18 | UG | 24 | 1 | 4.167 |
| 2016-17 | UG | 21 | 05 | 23.81 |
| 2015-16 | UG | 17 | 1 | 0.05 |
| 2014-15 | UG | 26 | 22 | 91.67 |

17. Student Progression/Placement Record: Number of students proceeded for higher studies,
Number of students placed:

| Year | Number of students Proceeded for higher studies | Number of students placed |
|---------|-------------------------------------------------|---------------------------|
| 2018-19 | 1 | 1 |
| 2017-18 | 1 | 3 |
| 2016-17 | 0 | 3 |
| 2015-16 | 1 | 3 |
| 2014-15 | 0 | 2 |

18. Are provide classrooms with ICT facility

Yes

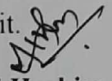
19. Number of Students cleared Civil services, NET, SET, GATE and other competitive examinations:

| Year | NET/SET/GATE | Other Exams | Total |
|---------|--------------|--------------|-------|
| 2018-19 | nil | nil | 0 |
| 2017-18 | | 1(KPSC, HSA) | 1 |
| 2016-17 | nil | nil | 0 |
| 2015-16 | Nil | nil | 0 |
| 2014-15 | nil | nil | 0 |

20. Diversity of Faculty


| | Percentage |
|--------------------------|------------|
| Teaching Faculty | 100 |
| From the same University | 0 |
| From Other University | 100 |
| With in the State | 0 |
| From other State | 0 |
| From outside the country | 0 |

Declaration by the Head , Department of Islamic History

I am aware that the above information provided by the department will be validated by the AAA Committee during the visit. 

Head of the Department: **Shri. Abdul Hashim, Assistant Professor & Head, Department of Islamic History**

Date: 27.03.2019

Remarks: *Successfully completed the internal audit of the Department of Islamic History, details of class PTA & field visit may be incorporated.* 

Auditor 1: Dr. Suma. R, Associate Professor & Head, Department of Commerce

Auditor2: Dr. Mercy raj. C, Associate Professor & Head, Department of Chemistry

Mercyraj



Principal
Mannaniya College of Arts & Science
Pangode, Trivandrum, Kerala